



VET in Schools - Nursing Program Application Process

To be considered for a VET in Schools – Nursing Program you are required to:

- ❖ Complete the student application form
- ❖ Complete the **VETiS Entry Assessment for Certificate IV in Preparation for Nursing Education**. This is a four page (8 questions) task for which assistance will be provided.
- ❖ Submit the application form and **a copy of your most recent school report** to Mr Todd in the Career and Vocational Education office in Student Services by 3:10pm, Friday 18 August 2018.
- ❖ Understand the Selection Criteria with regard to the **VETiS Entry Assessment** as outlined below:
 - VETiS Entry Assessment will be ranked and students offered an interview based on their VETiS Entry Assessment meeting the required standard
 - Students successfully completing VETiS Entry Assessment requirements will then be offered a panel interview with a Nursing lecturer, an industry member and a TAFE representative
 - After interviews students will be ranked based on their performance within the interview with the best performing students being offered a position in the course

Please note:

- ❖ **Late applications will not be accepted**

Commitment to school program:

- Regular completion of schoolwork to the best of your ability
- 'C' grade in English, Maths and Science in Semester 1, Year 10
- Acceptable school behaviour
- Regular attendance (90% +)
- Adherence to college dress code

(Special consideration may be given in situations where there have been identifiable extenuating circumstances)

Return to:

Cameron Todd
Manager Career and Vocational Education
Geraldton Senior College

Email: cameron.todd@education.wa.edu.au

Phone: 9965 8400



APPLICATION FORM 2018 Vocational Education and Training in Schools Programs

Please select one of the following programs

Please indicate which program you wish to apply for:

Cert IV Preparation for Nursing (1day)

STUDENT INFORMATION

Surname: (Family Name)	_____		
Given Names: (in full)	_____		
Address:	_____		
Suburb:	State	Post Code:	
_____	_____	_____	_____
Contact Details: Phone:	_____	Mobile:	_____
Date of Birth:	_____	School Year:	_____
USI Number:	_____	SCSA Number:	_____

PARENT / GUARDIAN CONTACT DETAILS

Surname: (Family Name)	_____		
Given Names: (in full)	_____		
Address:	_____		
Suburb:	State:	Post Code:	
_____	_____	_____	_____
Contact Details: Phone	_____	Mobile:	_____

SCHOOL DETAILS

<i>Current school in 2017</i>			
School Name:	_____	Phone No:	_____
VET Coordinator's Name:	_____	Phone No:	_____
<i>School in 2018 (leave blank if it is the same as above)</i>			
School Name:	_____	Phone No:	_____
VET Coordinator's Name:	_____	Phone No:	_____



REQUIRED SUPPORTING DOCUMENTS

Please attach a copy (no originals) of your latest school report and a letter explaining why you would like to do the specific program

You may include any other information you think necessary to support your application, such as references.

Report attached: Yes **Letter attached:** Yes **Other attachments** Yes

STUDENT AGREEMENT

I certify that the above information is true and correct, that I understand the requirements and I am prepared to participate in this program if selected.

Student Signature: _____

Date: _____

PARENT / GUARDIAN PERMISSION

As Parent/Guardian of _____ I understand the requirements of this VET in Schools program and give permission for my son/daughter to participate.

Signature: _____

Date: _____

SCHOOL REFERENCE

(To be completed by the Principal, Deputy Principal or VET Coordinator)

We support this application and endorse the student as meeting the academic requirements of the program

Yes

No

Yes with Reservation

Please provide comments in regards to the Schools support or otherwise of this application:

School Signature: _____

Date: _____



Diploma of Enrolled Nursing / Certificate IV Preparation for Nursing Education

VETiS Entry Assessment

Name: _____ Date: _____ School: _____

Please respond the following questions in as much detail as possible. Please use sentences and paragraphs in your answers rather than dot points. You may attach extra pages if you need more space for your answers.

- 1. People have often commented that nurses are special individuals. What specific qualities do you think we should look for in student candidates who want to be nurses?

- 2. What issues do you think could impact on nurses in the course of their work?



7. Describe some of the duties nurses perform in their work.

8. What personal attributes do you have that will assist you in a nursing career?



Australian Government

USI Unique Student Identifier



STUDENT QUICK GUIDE

HOW TO CREATE A USI

It should only take less than 5 minutes online!

Go to www.usi.gov.au

Select 'Student Login'

Read and Agree to the Terms and Conditions

Select 'Create USI'

You will need one of the following forms of ID to create your USI such as a:

- Driver's Licence
- Medicare Card
- Passport (Australian)
- Non-Australian Passport (with Australian Visa)
- Birth Certificate (Australian)
- Certificate of Registration by Descent
- Citizenship Certificate
- ImmiCard

Follow the steps to create a USI

You're done!

Your USI will now be displayed on the screen and will also be sent to you for your records.

If you are enrolling in training, your training organisation will need to collect and verify your USI. To help your training organisation do this, you can select the 'Print your USI' or 'Email your USI' option from this screen. Click [here](#) for more information.

USI Creation— Handy Tips

Your password must be at least 9 characters long, contain a lowercase letter, an uppercase letter and a number or special character

You will only need one USI and it's yours for life!

Enter all of your name(s) as they appear on the form of ID you are using to create your USI



If you have been unsuccessful in creating your USI, click on the 'Request Help' link to create a help request and write down your HR number. The USI Office can then provide assistance.

YOU NEED TO ACTIVATE YOUR USI ACCOUNT

If your training organisation created a USI for you, they cannot activate your USI account. You should go online to activate it as soon as possible, as this will make it easier to find your USI again in future. Activating your USI account will also enable you to view your transcript. You can activate your account by:

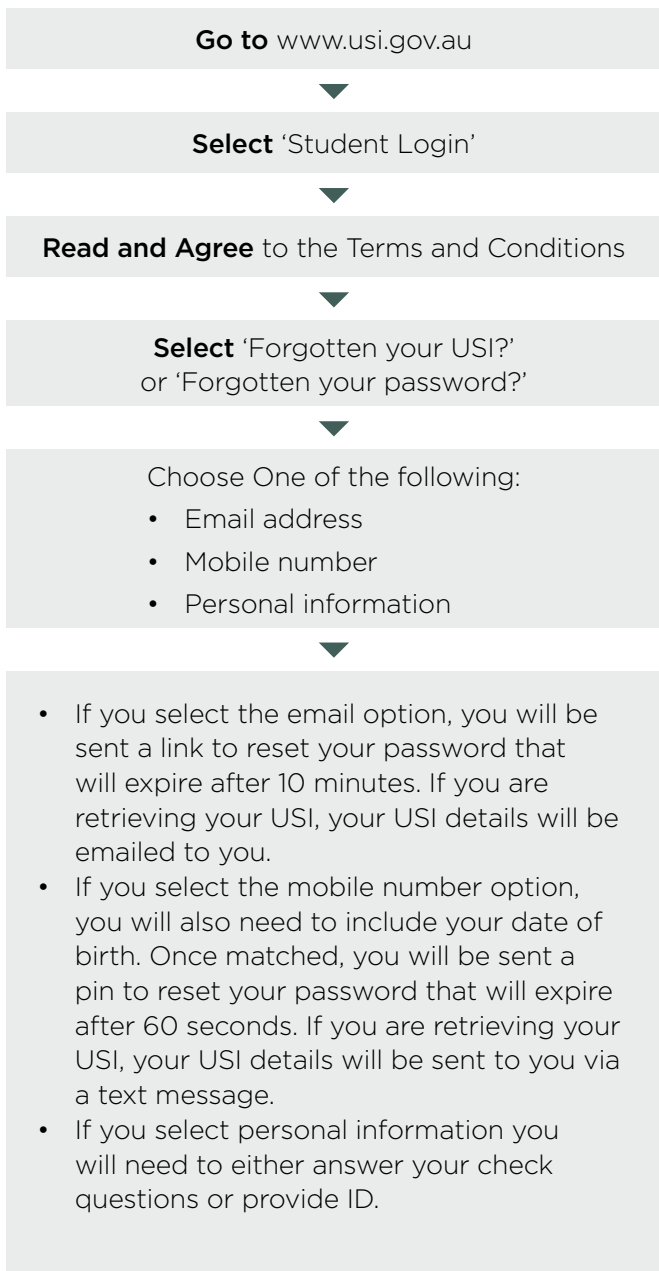
1. Clicking on the link that was sent to either your email address or mobile number.
2. Set up a password and two check questions.
3. You will then be able to login to your USI account.

HOW TO UPDATE PERSONAL OR CONTACT DETAILS

You can change your personal and contact details by logging in to your USI account and selecting either 'Update Personal details' or 'Update Contact details'. You will need a current form of ID if you want to change your name(s) or date of birth.

If you have given your training organisation permission to update your details, they can make the changes for you.

I FORGOT MY USI OR PASSWORD—HOW DO I LOOK IT UP?



Handy Tips

When using your e-mail address or mobile phone number it must be the same as the one that is currently in your USI account

Make sure the answers to your check questions are entered exactly as you set them up (e.g. street instead of st)

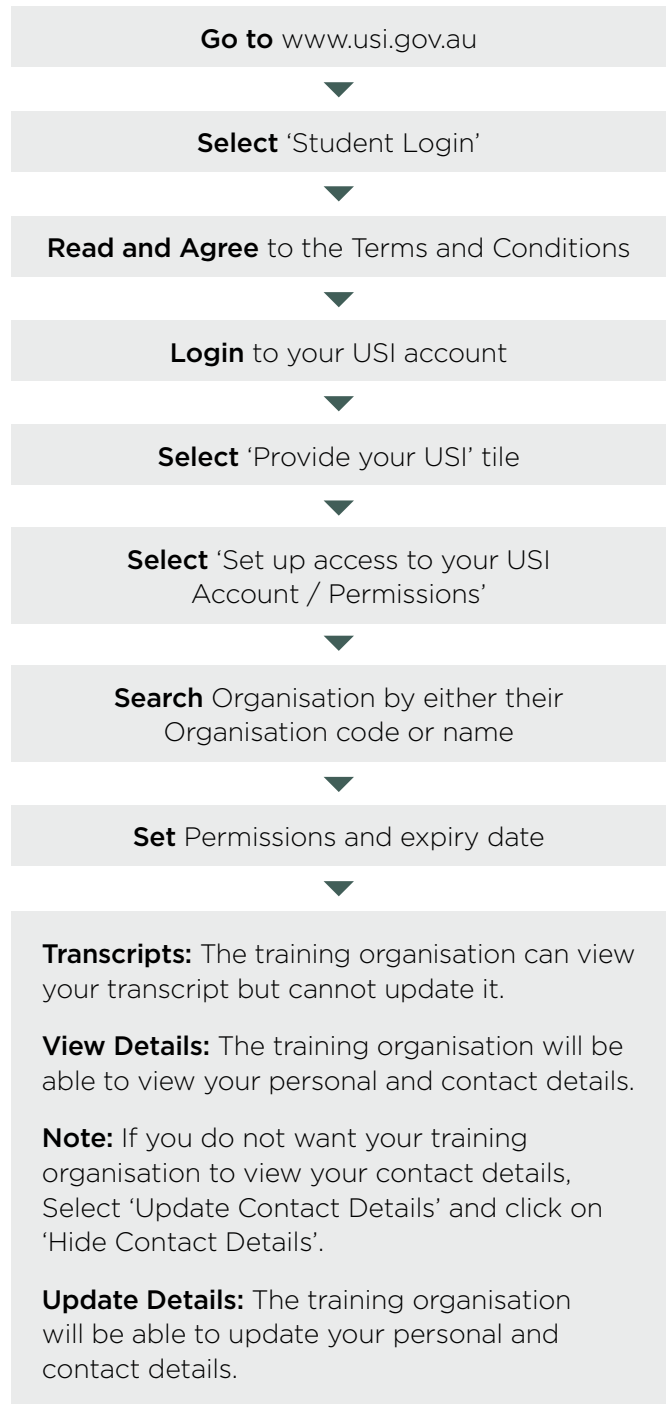
TRANSCRIPTS

- Training completed before 1st of January 2015 will not appear in your USI transcript.
- Your transcript will show information from the certificates, diplomas or training records issued by your training organisation.

Your transcript does not replace the training certificates, diplomas or training records issued to you by your training organisation, but will come in handy if you misplace your documentation

HOW TO LET MY TRAINING ORGANISATION VIEW MY TRANSCRIPT OR USI ACCOUNT?

A really useful tool that will save both you and your training organisation time



Transcripts: The training organisation can view your transcript but cannot update it.

View Details: The training organisation will be able to view your personal and contact details.

Note: If you do not want your training organisation to view your contact details, Select 'Update Contact Details' and click on 'Hide Contact Details'.

Update Details: The training organisation will be able to update your personal and contact details.