TAFE Link in Schools Application Process

☐ Electrotechnology
☐ Building & Construction
☐ Hospitality (Kitchen Operations)

To be considered for a TAFE Link in Schools you are required to:

- Complete student application form
- Write a personal letter to the Principal. The letter to be in your own handwriting. An outline of how to structure your letter is on the reverse side of this page.
- Submit the application form, letter and a copy of your most recent school report to Mr Todd in the Career and Vocational Education office in Student Services by 3.10pm, Friday 29th August 2014.
- Pre-Apprenticeship in Schools students will be selected on the following criteria:
  - Commitment to school program
    - Completion of schoolwork to the best of your ability
    - (7/10 positive report comments/grades, 4/6 for Year 11’s)
    - Acceptable school behaviour
      - (no significant negative behaviour reports)
    - Regular attendance (85% +)
  - Personal presentation
    - Adherence to college dress code (85%+)
    - Presentation at interview
  - Demonstrated career goals and interest in an Industry Area
  - Knowledge of TAFE Link in Schools program
  - Support and commitment of parents

Return to
Cameron Todd
Manager Career and Vocational Education
Geraldton Senior College
FAX 08 9964 7973
EMAIL – Cameron.Todd@education.wa.edu.au
Dear Mr Simmons

A paragraph on why you want to be part of the Pre Apprenticeship – Schools Program and your knowledge of this program.

A paragraph on your career goals and your knowledge of the industry area in which you would like to undertake training.

A paragraph describing your skills and qualities and why as an employee you would be an asset to any potential employer.

Yours sincerely

[Your Signature]

[Date]
# Application Form
for
2015 Vocational Education and Training in Schools Programs

Please select one of the following programs:

- Diploma of Nursing (Enrolled/Division 2 Nursing)
- Certificate III in Children’s Services
- Certificate II in Electrotechnology (Career Start)
- Certificate II in Building & Construction
- Certificate II in Kitchen Operations

## Student Information

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surname</td>
<td>(Family Name)</td>
</tr>
<tr>
<td>Given Names</td>
<td>(in full)</td>
</tr>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>State</td>
<td>Post Code:</td>
</tr>
<tr>
<td>Contact Details</td>
<td>Home Phone:</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>Curriculum Council ID #:</td>
</tr>
<tr>
<td>Gender</td>
<td>Male: ☐  Female: ☐</td>
</tr>
</tbody>
</table>

## Parent/Guardian Contact Details

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surname</td>
<td>(Family Name)</td>
</tr>
<tr>
<td>Given Names</td>
<td>(in full)</td>
</tr>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>State</td>
<td>Post Code:</td>
</tr>
<tr>
<td>Contact Details</td>
<td>Home Phone:</td>
</tr>
</tbody>
</table>

## School Details

- **Current school in 2014**
  - School Name:                      Phone No:        
  - VET Coordinator’s Name:           Phone No:        
- **School in 2015** (leave blank if it is the same as above)
  - School Name:                      Phone No:        
  - VET Coordinator’s Name:           Phone No:        

## General Information
Please provide a brief outline of why you want to join this program (to be completed by the student)

________________________________________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________________________________________

SCHOOL RESULTS

Please attach a copy (no originals) of your latest school report. You may include any other information you think necessary to support your application, such as references.

Report attached: Yes □

STUDENT AGREEMENT

I certify that the above information is true and correct, that I understand the requirements and I am prepared to participate in this program if selected.

Student Signature: ____________________________ Date: __________

PARENT/GUARDIAN PERMISSION

As Parent/Guardian of _______________________ I understand the requirements of this VET in Schools program and give permission for my son/daughter to participate.

Signature: ____________________________ Date: __________

SCHOOL REFERENCE

(To be completed by the Principal, Deputy Principal or VET Coordinator)

We support this application and endorse the student as meeting the academic requirements of the program

Yes □ No □ Yes with Reservation □

Please provide comments in regards to the Schools support or otherwise of this application:

________________________________________________________________________________________________________________________________________________________

School Signature: ____________________________ Date: __________