Pre-Apprenticeship Application Process

☐ Engineering  ☐ Hairdressing
☐ Hospitality (Food Operations)  ☐ Plumbing
☐ Automotive

To be considered for a Pre-Apprenticeship in Schools you are required to:

• Complete student application form

• Write a personal letter to the Principal. The letter to be in your own handwriting. An outline of how to structure your letter is on the reverse side of this page.

• Submit the application form, letter and a copy of your most recent school report to Mr Todd in the Career and Vocational Education office in Student Services by 3.10pm, Friday 29th August 2014.

• Pre-Apprenticeship in Schools students will be selected on the following criteria:
  o Commitment to school program
    ▪ Completion of schoolwork to the best of your ability
    ▪ (7/10 positive report comments/grades, 4/6 for Year 11’s)
    ▪ Acceptable school behaviour
      (no significant negative behaviour reports)
    ▪ Regular attendance (85% +)
  o Personal presentation
    ▪ Adherence to college dress code (85%+)
    ▪ Presentation at interview
  o Demonstrated career goals and interest in an Industry Area
  o Knowledge of Pre-Apprenticeship in Schools program
  o Support and commitment of parents

Return to
Cameron Todd
Manager Career and Vocational Education
Geraldton Senior College
FAX 08 9964 7973
EMAIL – Cameron.Todd@education.wa.edu.au
Dear Mr. G Simmons

Principal
Geraldton Senior College
PMB 10100
Geraldton WA 6530

A paragraph on why you want to be part of the Pre Apprenticeship – Schools Program and your knowledge of this program.

A paragraph on your career goals and your knowledge of the industry area in which you would like to undertake training.

A paragraph describing your skills and qualities and why as an employee you would be an asset to any potential employer.

Yours sincerely

Your Signature

Date
APPLICATION FORM
for
2015 Pre-Apprenticeship in Schools Programs

Please select one of the following programs

- Cert II in Automotive Servicing Technology
- Cert II in Hairdressing
- Cert II in Plumbing and Gas Fitting
- Cert II Kitchen Operations
- Cert II in Engineering (Fabrication Heavy)

STUDENT INFORMATION

<table>
<thead>
<tr>
<th>Surname: (Family Name)</th>
<th>Given Names: (in full)</th>
<th>Address:</th>
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Contact Details:

- Home Phone: 
- Mobile: 

Date of Birth: 
Curriculum Council ID #: 
Gender: 
- Male: ☐
- Female: ☐

PARENT / GUARDIAN CONTACT DETAILS

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<tr>
<th>Surname: (Family Name)</th>
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Contact Details:

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- Mobile: 

SCHOOL DETAILS

Current school in 2014

<table>
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<tr>
<th>School Name:</th>
<th>Phone No:</th>
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VET Coordinator’s Name:

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School in 2015 (leave blank if it is the same as above)

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**GENERAL INFORMATION**

Please provide a brief outline of why you want to join this program *(to be completed by the student)*

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

**SCHOOL RESULTS**

Please attach a copy (no originals) of your latest school report. You may include any other information you think necessary to support your application, such as references.

Report attached:  Yes  ☐

**STUDENT AGREEMENT**

I certify that the above information is true and correct, that I understand the requirements and I am prepared to participate in this program if selected.

Student Signature: ___________________________  Date: ____________

**PARENT / GUARDIAN PERMISSION**

As Parent/Guardian of _______________________ I understand the requirements of this Pre-Apprenticeship in Schools program and give permission for my son/daughter to participate.

Signature: ___________________________  Date: ____________

**SCHOOL REFERENCE**

*(To be completed by the Principal, Deputy Principal or VET Coordinator)*

We support this application and endorse the student as meeting the academic requirements of the program

Yes  ☐  No  ☐  Yes with Reservation  ☐

Please provide comments in regards to the Schools support or otherwise of this application:

_________________________________________________________________

School Signature: ___________________________  Date: ____________